

# Major Sections of the Book:

- **Instructions: How To Use This Book**
- **Keeping Your Personal Information Secure**
- **Passwords, Logins, Account Numbers, Emergency Planning,**
- **Quick Start: Twelve Critical Things Your Family Needs to Know**
- **Personal & Family Info** Information About You, Your Spouse or Partner, Children & Parents. Current & Prior Marriages, Military Records, Details About Care or Support for Your Parents, Children, Siblings or Others
- **History of Residences & Employment**
- **Family Medical History** for You, Spouse, Children & Extended Family
- **Advance Health Care Directives** for You, Spouse, Children & Extended Family
- **Organ, Tissue & Body Donation** for You, Spouse, Children & Extended Family
- **Letters to Loved Ones**
- **Your Final Arrangements** “The High Cost of Dying: Advice for Consumers”, Brief Narrative or Overview of Your Wishes, Military Burial & Memorial Benefits, Prearranged Funeral Plans, Separate Funds for Final Expenses, Embalming, Cremation, Preferred Charity for Memorial Donations, and much more.
- **Spouse’s Final Arrangements** (see above)
- **Wills, Trusts & Estate Plans** (includes pages to specify gifts of property not otherwise mentioned in wills or trusts)
- **Life Insurance**

## The It's All Right Here Life & Affairs Organizer

- **All Other Insurance**
- **Social Security & Other Government Benefits .**
- **Bank Accounts**
- **Brokerage & Mutual Fund Accounts .**
- **Retirement Plans**
- **Annuities**
- **Other Financial Assets** including Debts Owed to You/Spouse By Others
- **Private Business Interests** (details about businesses in which you have ownership interests)
- **Real Estate** Primary Residence, Vacation & Rental Properties
- **Inventory of Valuables**
- **Tax Issues, Records & Strategies**
- **Safe, Storage Unit, PO Box & Safe Deposit Box**
- **Alimony & Child Support**
- **Autos, Boats, Motorcycles & Other Vehicles**
- **Your / Spouse's Advisors**
- **Loan & Lease Obligations**
- **Credit & Charge Cards**

- Other Debts & Obligations
  
- Pets & Livestock
  
- Space For Your Notes & Additional Info .....
  
- INDEX .....

After the Index:

**Notification Forms** - use these to let one or more friends, family members, and/or professional advisors who are responsible, trustworthy, and genuinely care about you know about this organizer's contents and storage location (just in case). You can also send spam-free notifications by email through our website.

**Key Section** Clear pages with pockets at book's end for storing important keys that your loved ones might need in a crisis. (1) Label each key clearly, (2) insert it into a "pocket" on the page, and (3) seal it with clear scotch tape so it won't fall out.

**Document Storage** Insert the clear pages without pockets at the end of the book for storing document originals or copies you decide are important and your loved ones might need quick access to. Additional pages can be found at office supply stores or through our website.